

Hamwic Education Trust

Protocol for schools without a Local Governing Committee

Purpose of governance

- strategic leadership
- accountability and assurance
- strategic engagement

(Academy Governance Guide – March 2024)

Governance in Academies

371. Inspectors will explore how governors/trustees carry out their functions. For example, the clarity of the school's vision, ethos and strategic direction will have a significant impact on the decisions that leaders make about the curriculum. Inspectors will consider whether the work of the board of governors or the board of trustees in this respect is supporting the school to provide a high-quality education for its pupils.

373. In an academy, the board of trustees is responsible for governance. Inspectors will speak to the chair of the board of trustees (or their delegate) and as may other trustees as are available

(School Inspection Handbook September 2024)

Scheme of Delegation

In line with the HET Scheme of Delegation, the Trust Board delegate functions including wellbeing, stakeholder engagement, attendance and whether the curriculum is meeting the needs of the pupils.

Trust Oversight Mechanisms (in place for all schools)

- Initial school audits including areas to focus on
- Reports from linked Standards Officers regarding visits
- Records of visits from wider Education team
- Budget monitored by Finance Manager, CFO, DCEO and Audit & Risk Committee
- HT performance management carried out by linked Standards Officer
- Safeguarding audits
- Pupil Premium audits
- Website audits
- Attendance audits
- IT & HR internal audits on a bi-annual schedule
- H&S Workplace inspections
- Finance Internal audit
- Financial external audit conducted on an annual basis in line with ESFA requirements and reporting
- Training for School Leaders – termly Leadership conferences

- Trust wide complaints procedure and policy, which makes provision for schools without an LGC

Meetings and Reporting Mechanism

An executive governance meeting is held each half term attended by the School Leader, Standards Officer, Director of Education – Secondary, Director of Education – Primary and CEO. Minutes are taken by the Head of Governance and shared with Trustees. The Trust Board may appoint a representative to sit on or attend these committees.

Ofsted

If a school without an LGC, receive notification from Ofsted that an inspection will take place, the Trust representative will be a member of the Executive Team and the school's Standards Officer.

Complaints

For complaints, please refer to the HET Complaints Policy and Procedure, which explains the process for those schools without an LGC.

Exclusions

For any hearing panel that would be formed from members of the LGC, the Trust will ask for representatives from across the relevant Partnership or wider Trust.

Grievance

For any hearing panel that would be formed from members of the LGC, the Trust will ask for representatives from across the relevant Partnership or wider Trust.

School Website

Under the Governance Section of the school website, the following information will be published:

XX School's governance is undertaken by Hamwic Education Trust (HET). The School Leader provides a report and attends an executive governance meeting each half term.

Please click on the link to below to the governance arrangements for HET

<https://www.hamwic.org/page/?title=Governance&pid=8>

Please contact the School Leader or Head of Governance (louise.newman@hamwic.org) for further information.