Job Description: English Teacher

Responsible to	Head of English
Line Management	No LM responsibilities
Type	**Teaching**/ Non-teaching/ Support
TLR	**N/A**
Pay scale	**MPS/UPS** This job would be best suited to a more experienced teacher however strong ECTs will be considered.
Liaising with	Staff, Teaching Assistants, Heads of Department, Parents/ Carers
Start date	June/September 2024
Part time/ Full Time	Full time, Permanent We are a flexible working school and so, if you are looking for a part time position, please still get in touch.

WSS Traits cloud

In 2023, the WSS team worked together on our vision and what we look for in members of our team. The WSS team know that these behaviours are integral to achieving the very best for our young people.

Key Purpose

To teach English. The ability to teach Media would be a benefit.

The four most important things we are looking for

1. Good subject knowledge and the drive to improve it
2. The ability to forge good working relationships with students
3. Resilience
4. Your acceptance of the professional obligation to improve your practice

Duties and responsibilities: Teaching

As a classroom teacher, you are expected to:

- plan, prepare and present lessons in accordance with WSS Guidelines;

- teach, according to the educational needs of all students assigned to deploying strategies within the WSS Graduated Response to Teaching, Learning and Expectations (GRTLE);
- mark and record assessments completed by students, ensuring all underperforming work is challenged in line with school guidance;
- set and mark homework for KS4 on a regular basis in accordance with school policy;
- assess, record and report on the development, progress and attainment of students by using appropriate baseline data;
- assess how well learning objectives have been achieved and use this assessment to improve aspects of teaching.

Duties and responsibilities: Efficient and effective deployment of resource

Our students deserve the best. It is of significant importance at WSS that all staff:
- create and maintain a safe, welcoming environment and take care of the learning environment, ensuring classroom displays are stimulating, of high quality, and inspire curiosity in students;
- prepare appropriate resources for remote learning to ensure the curriculum can be delivered to students learning from home due to coronavirus for example.

Duties and responsibilities: Tutor and Duties

- Undertake the role of form tutor, if required to do so, and provide all relevant welfare support for students;
- keep the student welfare team and tutors aware of any problems concerning students in their care which arise during lessons;
- undertake supervisory duties before school, at break or after school as required under the STPCD.

Responsibilities of all school staff

At an appropriate level, according to the job role, grade and training received, all employees in the school are expected to:
- support the attitudes, beliefs and values alongside the vision of WSS;
- contribute as a member of the WSS Team to aspects of school life which enhance our community;
- attend and contribute to staff meetings and INSET days as required;
- take responsibility for safeguarding and children's welfare and ensure the immediate reporting to the DSL or a Deputy DSL of any safeguarding matters which place a child at risk or potential risk;
- be aware of health and safety issues and act in accordance with the school's Health and Safety policy;
- maintain positive discipline and uphold school policies and practices at all times, ensuring a safe, stimulating and positive learning environment for all students;
- maintain appropriate standards of professional appearance and conduct and to ensure that all interactions with students, staff, parents, governors and visitors reflect a commitment to high professional standards of courtesy and behaviour and effectively contribute to the safeguarding of learners at all times;
- keep their Line Manager/ SLT appraised of any concerns whilst undertaking this role.

Professional development

As part of your performance development, ensure that you:
- fully engage in the Professional Development and CPD programme as required;
- contribute to the setting of your own performance development targets which ensure WSS improvement outcomes are met;

- regularly review your own practice and set personal targets in consultation with your line manager;
- take responsibility for, seek out and engage fully with CPD in order to support your development as a practitioner (all WSS staff have access to the full suite of training available from The National College);
- maintain accurate and up-to-date professional development records on your Bromcom file;
- develop effective working relationships and network with local, national and digital agencies to ensure that you are at the forefront of developments within your field of expertise;
- disseminate best practice further to CPD opportunities made available to you.

NB.
- All teachers at WSS work within the parameters outlined in the School Teachers' Pay and Conditions Document.
- The above responsibilities are subject to the general duties and responsibilities contained in the statement of Conditions of Employment.
- This job description allocates duties and responsibilities but does not direct the particular amount of time to be spent in carrying them out and no part of it may be so construed. In allocating time to the performance of duties and responsibilities, the post holder must use Directed Time in accordance with the school's published Policy and have regard to the Teachers' Conditions of Employment.
- This job description is not necessarily a comprehensive definition of the post.
- This job description will be reviewed at least once a year and it may be subject to modification or amendment at any time after consultation with the holder of the post.
- To carry out any other duties that are commensurate with the role as requested by the Headteacher

Headteacher/line manager's signature	
Date	
Postholder's signature	
Date	