

In September, I will be starting a new school, it's okay if I feel worried and nervous about this change! I also may feel excited about this new school! My school day starts at 8:20 and finishes at 2:50.

I will enter through the main entrance on Tickelford Drive.



If I have a bike or a scooter I will bring it to the hut where it will be kept safely and lock it.



I will then line up at 8:20 on the hardcourt in front of my tutor groups sign
I will line up in alphabetical order, facing the front and in silence. Then my tutor will let our Head of Year know we are ready to be dismissed to go to tutor



We will have tutor time (or assembly) until 8:50.

During tutor we will read together and make sure we are ready for the day. Our tutor will check we have the right uniform and equipment.

Assembly is once a week in the main hall from 8:20 until 8:50. When we enter the hall we will enter silently and remove our coats.

If I am late I must enter through the late gate located to the left-hand side of reception where I will be signed in and expected to attend catch up at lunchtime.



Then it is time for lessons

Lessons are located in different blocks:

English and Maths are here:



Science is here:



Technology and Art are here



Performing Arts is here:



Humanities and Languages are located upstairs in the main building

If I need to visit reception for anything during the day I will come here:
(If I get injured at school or I am unwell I may need to go the Medical area which is located here.)



If I need to leave to access Acorn or to go to be picked or go to an appointment I will come to the reception area.

If I am leaving I must sign out, my parent/carer must inform the school if I need to leave early for any reason.



On days when I have PE I need to go to the PE department where I can then go into the changing rooms to get changed. There are a few individual cubicles I can go into if I am not comfortable getting changed in front of others.



I may need to refill my water bottle in school. There are water fountains placed around the school site – one between the main building and the hardcourts and one located behind the snack shack



At school I may need to use the toilets throughout the day. I can only go at break or lunch unless I have a toilet pass. There are toilets located in the main corridor – 4 boys' cubicles, 4 girls.



There are also toilets located in each block

If I have to leave class during the lesson for any reason I must make sure I am given my teachers out of lesson yellow lanyard.

During break and lunch, I can get my food from the canteen (On the left of the picture)



This is where I will queue to enter the canteen



Or I can get food from the Snack Shack.



After this I then queue and place my fingerprint on the scanner to pay.

I can then eat in the hall or if I find this too loud, I can go outside.



My parent/carer can top up my account online or I can put money on my account using the machines between reception and the main corridor. I can do this before morning line up or during break and lunch.



The Hive is an intervention hub for students requiring additional support in a range of interventions. The Hive is also open during break and lunch where you can play board games, drawing and colouring or to read independently.



At the end of the day, I will be dismissed by my class teacher, and I will leave through the main gate where I enter in the morning

Or if I need to catch the bus I can exit from the back gate which is to the left of the English/Maths building